

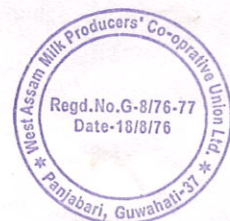
Inviting Bids from eligible Manufacturer/Supplier/Traderer/etc. for supply of
Printed Adhesive Tape

REQUEST FOR BID (RFB)



2026-2027

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The West Assam Milk Producers' Co-operative Union Ltd.

PURABI DAIRY

REQUEST FOR BID (RFB)

Ref No: WAMUL/DP/ADHESIVE TAPE/2026-27/01

Dated 28.09.2026

West Assam Milk Producers' Cooperative Union Limited WAMUL, (Purabi Dairy) invites Bids in sealed envelope from eligible bidders for supply of Adhesive Tape on Rate Contract (RC) basis. The details are as follows:

Sl.No.	Description	Qty	BOQ/ Format of Quotation	Specification / Artwork	Delivery Schedule	
					1st Lot To be Delivered before: 01.12.26	2nd Lot To be Delivered before: 01.02.27
1	Printed Adhesive Tape, (Colour:Brown) Size: 48mm x 600 mtrs, Thickness: 42 micron (Printing with approved artwork and Colour scheme)	2600 Nos	Annexure-1	Annexure-2	1300 Nos	1300 Nos

Schedule of bidding:

Sl. No.	Particulars	Date	Time
1	Commencement of publishing of Tender	28-09-2026	-
2	Last date of submission of bid	13-10-2026	17.00 HRS
3	Date of bid opening	13-10-2026	-

You are requested to send your offer in the sealed envelope against this RFB in the price bid format (attached as **Annexure-1**) addressing to "The Managing Director, R.K. Jyoti Prasad Agarwala Road, Panjabari, Guwahati - 781037 inscribing **"Quotation for supply of Adhesive Tape on Rate Contract basis"**.

Terms and Conditions for Request for BID (RFB)

Eligibility criteria of the bidder:

1. The bidder must be a Manufacturer/Traderer/Distributor.
2. Valid GST No., PAN No., MSME (if applicable), Trade License, Manufacturer License/Proprietary Certificate, Address Proof & Bank Account details, Shops & establishments of Labour Department. (Relevant document to be submitted).
3. Party should have Transaction value of **Rs.20 Lakhs** in each of the last three FY 2023-24, 2024-25, 2025-26 or 2024-25, 2025-26 2026-27. (Relevant document to be submitted i.e. PO/WO copies).
4. The bidder /Company /Firm/Traderer should have average annual financial turnover of **Rs.50 Lakhs** (minimum) in the last three Years. FY 2023-24, 2024-25, 2025-26 or 2024-25, 2025-26 2026-27. (Relevant document to be submitted i.e. CA Certificate having valid UDIN or Audited balance sheet for relevant financial years).
5. The Bidder must follow the **Format of Quotation** mentioned as per **Annexure-1**.
6. The Bid document shall be duly filled by Service provider/ Bidder and all pages of the this RFB should be signed by the Authorized Signatory of Bidder with company seal.
7. The rate to be quoted in Indian Rupees only. The rate offered should be on F.O.R. basis at site inclusive of all tools/ equipment/ materials etc. including Taxes, P & F, Freight/ Transportation, loading & Unloading, Insurance & Other Charges for the items mentioned.
8. The rates quoted by the bidder shall be valid for one year from the date of issuing the PO/Rate Contract.



R.K. Jyoti Prasad Agarwala Road, Panjabari, Guwahati- 781 037

E-mail: purabimilk@gmail.com • Website: www.purabi.org, GST No. 18AAAJW0070G1Z6

9. **Earnest Money Deposit (EMD)** : The bid security (EMD) of **Rs 10,000.00/- (Rupees Ten Thousand only)** should be paid by Demand Draft in favor of "West Assam Milk Producers Cooperative Union Ltd" payable at Guwahati. The EMD can be forfeited by the Purchaser, if the bidder is not earnest about their bid and withdraw it before the validity period is over. The EMD of unsuccessful tenderers will be returned without any interest, after a decision is taken regarding the award of the contract.

Submission of Earnest Money Deposit (EMD) is mandatory for all bidders participating in this bid and exemption sought under MSME Act etc. are not allowed for this tender

10. **Delivery Terms**: Materials to be delivered at R.K. Jyoti Prasad Agarwala Road, near Juripar, Panjabari, Guwahati – 781037 as per the delivery schedule mentioned above.
11. **Validity of the Bids**: Bids must be valid for 120 days from the due date of submission. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
12. **Liquidated Damages**: If the bidder fails to deliver any or all the goods or perform the services within the time period(s) specified in the purchase order/contract, the WAMUL shall, without prejudice to its other remedies under the purchase order/contract, deduct from the purchase order/contract price, as liquidated damages, a sum equivalent to the following clauses which is applicable as per Order.

a) 0.5% of the delayed item/service value for each completed week delay.

The total amount so deducted shall not exceed 10% of the purchase order/contract value. Once the maximum is reached, the WAMUL may consider cancellation/termination of purchase order/contract, and forfeiture of performance/ deposit bond.

13. **Terms of Payment**: 100% payment of each Lot will be made within 30 days after successful delivery of material at site & submission of bill subject to certification by competent authority.
14. **Cancellation of Contract**: WAMUL shall be free to cancel the order either in full or in part, in the case of non-delivery/ non-completion within the stipulated completion period.
15. **Rejection**: WAMUL reserves the right to reject the goods either in part or full if at the time of delivery, it is noticed that the services provided do not conform to the specifications/description given in the purchase order.
16. For any dispute/legal issues, the jurisdiction is at Guwahati Only.
17. Notwithstanding the above, the Purchaser reserves the right to accept or reject any Bids and to cancel the bidding process and reject all Bids at any time prior to the award of contract.

Bid can be submitted in person on or before the due date and time specified above. Such Bid should reach the Office of the "West Assam Milk Producers Cooperative Union Limited," near Juripar, Panjabari-Guwahati-781037.

Alternatively, the bidder can submit the Bid by registered post so as to reach the above address on or before the due date and time specified above. Bids received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays.

The completed RFB document duly signed & sealed to be submitted by the bidder along with the offer letter.

Note: The sealed envelope of Bid shall comprise the following: Complete address and contact details of the Bidder having the following information: Name of Firm, Address for communication, Mobile No., Electronic Mail Identification (E-mail ID).

Signature



Signature
Group Head-Purchase
WAMUL 28/10/26

Annexure-1 (Format of Quotation)

Sl. No.	Description	Qty	Basic Rate (In Rs)	GST	Unit Rate Incl. (Incl GST,P&F, Freight, FOR at WAMUL, Guwahati-781037 (In Rs)	Total Amount (Incl GST,P&F, Freight, FOR at WAMUL, Guwahati-781037 (In Rs)
1	Printed Adhesive Tape, (Colour:Brown) Size: 48mm x 600 mtrs, Thickness: 42 micron (Printing with approved artwork and Colour scheme)	2600 Nos				
	Grand Total					
	One time Mould/Cylinder Charge (Incl.GST) (If Applicable)					
	Payemnt Terms					

Note: The Qty Mentioned above is tentative, it may increase or decrease as per requirement.



Signature & seal of the bidder



Annexure-2

Specification:

Printed Adhesive Tape,

(Colour: Brown) Size: 48mm x 600 mtrs,

Thickness: 42 micron

Printed With approved artwork and Colour scheme

Artwork: As Enclosed

Amiya

