

Tender-Notice

West Assam Milk Producers Cooperative Union Ltd (WAMUL)

Supply of Plastic Pallets



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West Assam Milk Producers' Co-operative Union Ltd.

PURABI DAIRY



Tender Document

Ref No: WAMUL/P&S/Pallets/25-26/01

Date: 27/06/2025

West Assam Milk Producers' Coop Union Ltd (WAMUL) a Milk Union established under the Assam Cooperative Societies Act, 1949 and managed by the National Dairy Development Board (NDDB) with a fully automated processing unit for 1,50,000 liters of liquid milk which supplies fresh milk and dairy products for both General Public and Indian Armed Forces units in Assam and other nearby States.

WAMUL now invites sealed quotations for supply of Plastic Pallets interested bidders are requested to submit both the technical and financial bid in a sealed envelope separately. The bids in Sealed Cover-I containing "Technical Bid" and Sealed Cover-II containing "Financial Bid" and should be placed in a third sealed cover inscribing "Supply of Plastic Pallets".

The bids should reach WAMUL on or before 18-07-2025 14.00 hours addressing to "The Managing Director", West Assam Milk Producers' Co-op Union Limited, R.K. Jyoti Prasad Agarwala Road, Juripar Panjabari, Guwahati – 781037".

Details of Bidding

Sl No	Brief Description of Goods	Technical Specifications	Qty	Delivery Period
1	Plastic Pallets	Dimension: L-1200 x W-1000 x H-160 (mm) Material: HDPE/PP Static Load Capacity: 3000/4000 kg Top Deck: Perforated	300 Nos.	To be delivered within 30 days after issuance of order.

BOQ-As per Annexure-I

Time line for submission of the bid documents:

Sl. No	Description	Crucial dates & time
1	Bid Publishing Date	27-06-2025
2	Bid submission End Date	18-07-2025
3	Bid opening date(Technical)	18-07-2025

Website of publication: www.purabi.coop/tenders.php

For any future clarification and/or corrigendum(s) shall be communicated at Purchase Department at WAMUL (Purabi Dairy) Panjabari Office.

Contact: Ph.: 9707013600/8011704917

Email: sandhya@purabi.coop/dhritiman@purabi.coop



1. Terms and Conditions:

Eligibility criteria of the bidder

The bidder should be a Manufacturer/OEM/Dealers authorized by Manufacturers. (Relevant documents required for manufacturer and authorization certificate is required in case of dealer authorized by principle manufacturer)

- a) The bidder should have completed a total of 3 contracts for same/similar items in the last 3 financial years mentioned herein FY 2022-23,2023-24 ,2024-25 (Relevant documents required: relevant P.O copies/Work completion certificate or equivalent)

Financial Turnover:

The bidder's average financial turnover should be minimum of Rs.44 Lakhs in the last three financial years ending 31st March i.e. (FY 2020-21 2021-22 ,2022-23,2023-24, year should be consecutive). Relevant documents required: Balance sheet or valid Chartered Accountant certified copy (having valid UDIN no).

1.2. Earnest Money Deposit (EMD): Rs.11,000/- in Favor of "West Assam Milk Producers Cooperative Union Ltd" in the form of Demand Draft Payable at Guwahati.

1.3. Validity of the Quotation: Quotation must be valid for 120 days from the last date of submission of bids. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

1.4. Delivery/Completion Time and location: materials to be delivered within 30 days after issuance of the order at Purabi Dairy Panjabari-Guwahati-37

1.5. Price Bid

- a) The Prices shall be quoted in Indian Rupees only
- b) Freight: To be arranged by the supplier.
- c) Packing, Forwarding, GST, Freight, Insurance and other incidental charges shall be shown separately and will be part of evaluation.
- d) Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation
- e) The contract shall be for the full quantity as described above.

1.6. Terms of Payment: 100% payment shall be made within 30 days of receipt of consignment and after acceptance of the competent authority (subject to submission of bills).

1.7. Warranty: Warranty periods not available for this item. However, any manufacturing defect noticed by the purchaser within 2-3 months then it should be replaced by the bidder.

1.8. Liquidated Damages: If the bidder fails to deliver any or all the goods or perform the services within the time period(s) specified in the purchase order/contract, the WAMUL shall, without prejudice to its other remedies under the purchase order/contract, deduct from the purchase order/contract price, as liquidated damages, a sum equivalent to the following clauses which is applicable as per Order.

- a) 0.5% of the full contract value for each completed week of delay

OR

- b) 0.5% of the value of delayed items/services only, for each completed week of delay.



The total amount so deducted shall not exceed 10% of the purchase order/contract value. Once the maximum is reached, the WAMUL may consider cancellation/termination of purchase order/contract, and forfeiture of performance/ deposit bond

1.9. Documents: *The Quotation shall comprise of two Parts, namely the Technical Part (Seal and Signed Tender Document, Experience Documents, Specifications Etc.) in a separate envelope and the Financial Part (BOQ-Annexure-I) in another separate envelope and both the parts shall be incorporated in one single envelope.*

i) The Technical Part of Quotation shall comprise the following

- a) Letter of Quotation – Technical Part
- b) Description of the item and delivery schedule – as mentioned in Page No.3
- c) Technical specification
- d) Complete address and contact details of the Bidder having the following information:
Name of Firm
Address for communication
Telephone No(s): Office
Mobile No.
Electronic Mail Identification (E-mail ID)

Bidder shall submit: Self attested copy of PAN, Self-attested copy of GST, Self-attested copy of Trade License, MSME certificate (if available) & Bank Account details on letterhead of the firm.

The Technical Part of Quotation shall not include any financial information related to the Quotation price. Where material financial information related to the Quotation price is contained in the Technical Part of Quotation, the Quotation shall be declared non-responsive

ii. The Financial Part of Quotation shall comprise the following:

- (a) Price Schedule/BOQ wherein the rates shall be entered (As mentioned in Annexure-I)

1.10. Opening and Evaluation of Technical Parts of Quotations:

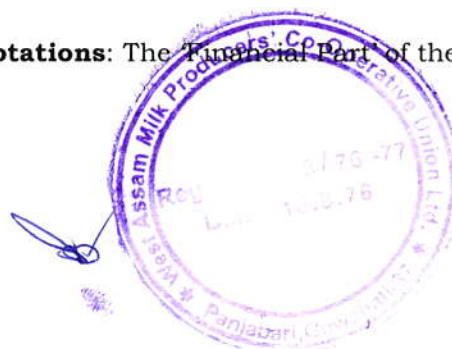
The 'Technical Part' of the Quotations will be opened on the specified date and time. The Financial Parts of the Quotations shall remain unopened until the subsequent opening, following the evaluation of the Technical Parts of the Quotations.

- a) The Purchaser shall examine the technical part of the quotation to determine whether the quotation has been properly signed; meets the eligibility criteria; conforms to all terms, conditions, Technical specifications, warranty/guarantee etc.; and the bidder has accepted the delivery schedule
- b) Only Quotations that are both substantially responsive to the RFQ document, and meet all Qualification Criteria shall qualify for opening of the Financial Parts of their Quotations at the second opening.

- c) Purchaser shall notify via the portal or mail communication to those Bidders who have failed to meet the Qualification Criteria or whose Quotations were considered non-responsive to the requirements in the RFQ document, advising them that their Technical Part of Quotation failed to meet the requirements of the RFQ document; and that their Financial Part of the Quotation shall not be opened.

Simultaneously Purchaser shall notify to those Bidders whose Technical Parts of Quotations have been evaluated as substantially responsive and meeting the Qualification Criteria that their quotation has been evaluated as substantially responsive to the RFQ document and that their Financial Part of bid will be opened and date will be intimated.

1.11. Opening and Evaluation of Financial Parts of Quotations: The Financial Part of the Quotations will be opened on the specified date and time.



The Purchaser shall examine and confirm that Price Schedules/BOQ is in accordance with the requirements specified in the RFQ document. If any Document or information is missing, the offer shall be rejected.

- (a) The Quotations would be evaluated for complete set of items under this RFQ.
- (b) The evaluation shall be based on the total price of Goods including GST and any other taxes, freight Transit insurance which will be payable on the finished goods at the time of invoicing as FOR delivery.

1.12. Award of contract:

(a)The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

(b)No price negotiation will be done with any bidder. The purchase order will be issued to the lowest responsive bidder

(c)Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

(d)The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall incorporate in the supply order.

1.13. Cancellation of Contract: WAMUL shall be free to cancel the order either in full or in part, in the case of non-delivery of material/non completion of installation within the stipulated delivery period.

1.14 Rejection: WAMUL reserves the right to reject the goods either in part or full if at the time of delivery, it is noticed that the goods supplied do not conform to the specifications/description given in the purchase order.

1.15. For any dispute/legal issues, the jurisdiction is at Guwahati Only

Sd/-Managing Director-WAMUL

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**Annexure-I
Format of Quotation**

Sl. No.	Description Goods	Qty.	Unit (In Rs)	GST %	Quoted Unit (In Rs) inclusive of GST Rate in Rs.	Total price inclusive of quantity & GST (In Rs.)	Freight, Packing, Forwarding Insurance or Other incidentals	Total Unit cost inclusive all (In Rs)
								In Figures
1	Plastic Pallets	300						

To be filled by the bidder

Stamp & Signature of the Bidder



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