

Hiring of Insulated vehicles for transportation of dairy finished products

WAMUL



Purabi

June 2026



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West Assam Milk Producers' Co-operative Union Ltd.

PURABI DAIRY

REQUEST FOR BID (RFB)

Ref No: WAMUL/Admin/Hiring Insulated vehicle/26-27/01

Dated 22-06-2026

WAMUL invites quotations in sealed envelope from eligible bidders for providing transportation service on daily basis. The specification & other terms and conditions are as detailed below:

Sl No	Brief Description of Service	District/Place of Operation	Service Duration	Service Frequency	Total vehicle Requirement	Format of Quotation
1	Hiring of 2MT Insulated Vehicle for transportation of finished dairy products	Rangapara to Sapper-Baisakhi. District-Sonitpur	1 year	Daily	1 Nos	As per Annexure I(a)
2	Hiring of 2MT Insulated Vehicle for transportation of finished dairy products	Rangapara to Dahung, Rupa. District-Arunachal Pradesh	1 year	Daily	1 Nos	As per Annexure I(b)

Schedule of bidding: The bidding shall be done based on single cover (comprising of technical and financial offer), with the following timeline as mentioned below:

Sl. No.	Particulars	Date	Time
1.	Commencement of bid publishing	22-06-2026	-
2.	Last date of submission of bid	07-07-2026	12.00 hrs.
3.	Date of bid opening	07-07-2026	12.30 hrs.

Terms and Conditions

1. Eligibility criteria of the bidder

1.1. The Bidder should have completed **at least two (2) contracts of same or similar transportation services** in the last three financial years. (Relevant Documents Required Client list, relevant PO\WO copies/Bills/Invoices etc. (FY 2023-24, 2024-25 and 2025-26)

1.2 The bidder's financial turnover should be at least **50 lakhs, in each of the last three consecutive financial years** ending 31 March i.e. (FY: 2022-23, 2023-24 & 2024-25) or (FY: 2023-24, 2024-25 & 2025-26). Relevant document required: Chartered Accountant certified copy of Annual Turn Over having valid UDIN no to be enclosed or IT return details along with Audited Balance sheet, Profit & Loss Statement, Income & Expenditure Statement etc. with valid UDIN no. (Pls refer Annexure-III)

1.3 The bidder should have their **Own /Leased vehicle** and these vehicles should have necessary permit(s) as required under Motor Vehicle Act or any other regulation(s), rules, laws etc. of the statutory Govt authority to run as hired vehicles in Assam. Pollution Testing Certificate, Insurance, Registration Certificate (RC), Fitness Certificate to be enclosed. Valid Lease agreement should be submitted for leased vehicle.



1.4 Bidder shall submit: Self-attested copies of PAN Card, Trade License, GST (if applicable), Bank and Account details on letterhead of the firm.

2. Scope of Work

2.1 Maintenance of the vehicle shall be provided by the contractor/service provider at his/her own cost to keep the vehicles in sound mechanical condition and physical conditions.

2.2 Employment of driver and payment of wages to the driver of the vehicles provided against the contract shall be in sole responsibility of the service provider, the rate quoted shall deem to include all associated costs for salary/wage, statutory dues, accommodation and local conveyance of driver engaged by the service provider. No Additional amount shall be payable on such account.

2.3 The eligible transporter must keep an alternate vehicle, ready for immediate replacement, if the existing vehicle faces breakdown.

2.4 In extreme cases of the service provider failing to provide transportation, WAMUL may make alternate arrangements at the risk, cost and responsibility of the service provider. Repetition of such cases of failure for more the two times during the period of the contract shall make the contract liable to be terminated with forfeiture of the security deposit.

3. Earnest Money Deposit (EMD): Rs. 75,000/- (Rupees Seventy Five Thousand) only shall be submitted in the form of Demand Draft (DD) in the name of "West Assam Milk Producers' Cooperative Union Ltd" Payable at Guwahati. The EMD can be forfeited by the purchaser, if the bidder is not earnest about their bid and withdraw it before the validity period is over.

4. Performance Security The transporter has to deposit an amount @ 10% of the contract value for each route as security money in favor of the "West Assam Milk Producers' Cooperative Union Limited" in the form of Demand Draft or Bank Guarantee of any Nationalized or Scheduled bank. The security money is to be deposited within 30 days of signing of the agreement. The same will be refunded within 60 days without interest on the termination of this contract subject to deduction of any claims by WAMUL against the transporter. The security amount is liable to be forfeited in the event of the Transporter not performing their obligations.

Failure of the successful bidder to furnish Performance Security within the period stipulated shall constitute sufficient ground for annulment of award and the Office may make the award to the next lowest evaluated bidder. The Performance Bank Guarantee Format is enclosed at **(Pls refer Annexure-II)**.

5. Validity of the Quotation: Quotation must be valid for 120 days from the due date of submission. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

6. Completion Time: 1 Year Annual Rate Contract which may be extended depending upon service performance during the contract period.

7. Price Bid

7.1. The Prices shall be quoted in Indian Rupees only.

7.2. Each bidder shall submit only one quotation. Bidder shall not contact other bidders in matters relating to this tender.

7.3. Documents: The Quotation shall comprise two Parts, namely the Technical Part and the Financial Part. Both Parts shall be submitted simultaneously in a single cover.

i) The Technical Part of bid shall comprise the following

- Letter of Quotation – Technical Part
- Vehicle statutory documents
- Relevant documents to comply the eligibility criteria
- Complete address and contact details of the bidder having the following information:

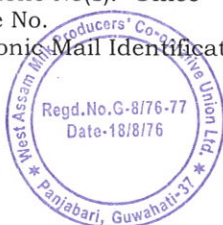
Name of Firm

Address for communication

Telephone No(s): Office

Mobile No.

Electronic Mail Identification (E-mail ID)



ii. The Financial Part of Quotation shall comprise the following:

(a) Price bid should be **strictly** as per specified format (BOQ) Attached as Annexure-I.

8. Terms of Payment: Payment for hiring, Toll and fuel charges of vehicles will be done based on actual number of days of services. Payment shall be made within 30 days upon submission of bills on monthly basis. Payments shall be subject to tax deducted at source as applicable.

9. Liquidated Damages: In case of extreme case of the agency failing to provide transportation, WAMUL may make alternative arrangement(s) at the risk, cost and responsibility of the agency. Repetition of such cases of failure for more than two times during the contract period shall make contract liable to be terminated.

10. Evaluation of Quotations and Award of Contract:

10.1. The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed and conform to the terms, conditions and specifications.

10.2. **The quotation would be evaluated separately for each operational route under this RFB.**

10.3. GST charges (if applicable) in connection with the services shall be taken into account in evaluation.

10.4. The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

10.5. **Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.**

10.6. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the work order.

10.7 The completed RFB document duly signed on all the scanned pages should be submitted by the bidder along with the offer letter.

11. Cancellation of Contract: WAMUL shall be free to cancel the order in either full or in part, in the case of non-delivery of material/non completion of installation within the stipulated delivery period.

12. Rejection: WAMUL reserves the right to reject the service, if it is noticed that the services provided do not conform to the specifications/description given in the work order.

13. For any dispute/legal issues, the jurisdiction is at Guwahati Only.

Quotation can be submitted in person on or before the due date and time specified above. Such quotation should be dropped in the tender box only kept at the Office of the "West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari-Guwahati-781037"

Alternatively, the bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time specified above. Quotation received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays.

Sandhya Kalita 02/08/2026
Group Head-Purchase & Stores

West Assam Milk Producers Cooperative Union Ltd



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Annexure I (a) (Rangapara to Sapper-Baisakhi, District-Sonitpur)

Description	Transportation service of finished dairy products
Location	Rangapara to Sapper-Baisakhi, District-Sonitpur
Tentative Distance(to and fro)/day	460 kms
Tentative Trip/year	365 days
Contract period	1 year from the date of issue of work order
Vehicle Type	Insulated
Vehicle Capacity	2 MT
No of vehicle required	1 nos.
Vehicle Temperature (During Transit)	+4° to +7° Celsius
Service Frequency	Daily
Rate per trip (Rs)	
Rate per KM (Rs)	
Rate of Revision / KM on every Rs. 1/- change in per litre fuel price fixed	15 paise
Base Fuel Price as on 18 June 2026 Assam	Rs 97.23
Toll Tax	To be on Actual borne by WAMUL
Payment	Payment will be made within 30 days from the date of submission of bills.



Annexure I (b) (Rangapara to Sapper-Baisakhi, District-Sonitpur)

Description	Transportation service of finished dairy products
Location	Rangapara to Dahung, Rupa. District-Arunachal Pradesh
Tentative Distance(to and fro)/day	260 kms
Tentative Trip/year	365 days
Contract period	1 year from the date of issue of work order
Vehicle Type	Insulated
Vehicle Capacity (Ton)	2 MT
No of vehicle required	1
Vehicle Temperature (During Transit)	+4° to +7° Celsius
Service Frequency	Daily
Rate per trip (Rs)	
Rate per KM (Rs)	
Rate of Revision / KM on every Rs. 1/- change in per litre fuel price fixed	15 paise
Base Fuel Price as on 18 June 2026 Assam	Rs 97.23
Toll Tax	To be on Actual borne by WAMUL
Payment	Payment will be made within 30 days from the date of submission of bills.



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Annexure-II

Performance Bank Guarantee - Bank Guarantee

[Guarantor letterhead or SWIFT identifier code]

Performance Guarantee No..... *[insert guarantee reference number]*

Date..... *[insert date of issue of the guarantee]*

To: _____ *[name of Purchaser]*

_____ *[address of Purchaser]*

WHEREAS _____ *[name and address of Supplier]* (hereinafter called "the Applicant") has undertaken, in pursuance of Contract No. _____ dated _____ to execute _____ *[name of Contract and brief description of Goods and related Services]* (hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Applicant shall furnish you with a Bank Guarantee by a recognized nationalised bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Applicant such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Applicant, up to a total of _____ *[amount of guarantee]* _____ *[in words]*, such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of _____ *[amount of guarantee]* as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Applicant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Goods and related Services to be supplied thereunder or of any of the

Contract documents which may be made between you and the Applicant shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until (i.e.) 60 days following the Completion date of the Contract including any warranty obligations, and any demand for payment under it must be received by us at this office on. / or before that date

Signature and seal of the guarantor _____

Name of Bank _____

Address _____

Date _____

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.



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Letter Pad of CA Firm (Annexure-III)

TO WHOMSOEVER IT MAY CONCERN

We..... based on audited books of accounts for the following financial year and verification of documents, records and information provided to us by the Management of, having its registered office at confirm the following:

S. No.	Financial Year	Turnover (Rs.)
1	FY 22-23	
2	FY 23-24	
3	FY 24-25	

Or

S. No.	Financial Year	Turnover (Rs.)
1	FY 23-24	
2	FY 24-25	
3	FY 25-26	

Date:

Place:

Signature

Seal/Stamp of CA Firm



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