

Hiring of Water Tanker Service for supply of water at Dairy Plant -WAMUL, Panjabari-Guwahati-
Assam on Annual Rate Contract Basis

TENDER DOCUMENT





West Assam Milk Producers' Co-operative Union Ltd.

PURABI DAIRY

R.K Jyoti Prasad Agarwala Road, Panjabari, Guwahati – 781037 Email: info@purabi.coop | Website: www.purabi.coop |

GSTIN: 18AAAJW0070GIZ6 | PAN: AAAJW0070G | FSSAI Lic No: 10012071000230

Tender Document

Ref No: WAMUL/DP/Water-Tanker/26-27/01

Date: 28-07-2026

West Assam Milk Producers' Coop Union Ltd (WAMUL) a Milk Union Registered under the Assam Cooperative Societies Act, 1949 and managed by the National Dairy Development Board (NDDB) with a fully automated processing unit for 1,50,000 liters of liquid milk, Now Invites sealed quotations for supply of water through water tankers at the Liquid Milk Plant situated at Panjabari-Guwahati.

Interested bidders are requested to submit both the technical and financial bid in a sealed envelope separately. The bids in Sealed Cover-I containing "Technical Bid" and Sealed Cover-II containing "Financial Bid" and should be placed in a third sealed cover inscribing "Bids for Water Tanker Service for supply of water at Dairy Plant-WAMUL, Panjabari-Guwahati-Assam".

The bids should reach WAMUL on or before 12-08-2026, 14.00 hours addressing to "The Managing Director", West Assam Milk Producers' Co-op Union Limited, R. K. Jyoti Prasad Agarwala Road, Juripar Panjabari, Guwahati – 781037".

Schedule of Bidding

Sl. No	Item	Start date & Time
1	Bid Submission Start Date	28-07-2026
2	Bid submission End Date	12-08-2026 14.00 hrs.
3	Bid opening date (Technical)	12-08-2026 14.30 hrs.

For any future clarification and/or corrigendum(s) shall be communicated at Purchase Department at WAMUL (Purabi Dairy) Panjabari Office.

Contact: Ph.: 9707013600/8011704917

Email: sandhya@purabi.coop/dhritiman@purabi.coop

- Scope of Work as attached in Annexure-I**
- Format of Quotation: BOQ as attached in Annexure: II**

GENERAL BID INFORMATION:

- **Nature of Service:** Supply and delivery of water through tanker vehicles at Purabi Dairy, WAMUL, Panjabari, Guwahati, Assam for operational and utility purposes.

A. TENDER SPECIFIC TERMS/CONDITIONS AND ELIGIBILITY CRITERIA

1. Bidder must have 3 years' prior experience in similar works (water supply/water tanker services) in Govt./PSU/Private sector. The bidder can show relevant Challans/GST Invoices/Bank statement, Payment receipt) or any other relevant documentary evidence establishing execution of similar work.



2. The bidder should have an average annual turnover of not less than ₹36.00 lakh, calculated based on any three financial years out of FY 2022-23, FY 2023-24, FY 2024-25, and FY 2025-26, supported by Balance Sheet or a Chartered Accountant's certificate copy having valid UDIN, as applicable.
3. The bidder shall mandatorily provide documentary evidence establishing the source of drinking water proposed for supply. (Borewell / Spring / Surface Water i.e.)
 - i) Ownership / lease documents of the water source
or
 - ii) Permission / NOC from competent local authorityThe procuring entity reserves the right to physically verify the declared source and treatment facility at any stage of the tender or contract.
4. The bidder should own or have legal possession (through lease/hire agreement) of at least **one/two** water tanker(s) having minimum capacity as specified in the BOQ.
5. **The bidder shall submit:**
 - i. Relevant Statutory Documents.

6. Blacklisting

The bidder/proprietor/firm should not have been blacklisted, debarred, suspended, or banned by any Central Government Department, State Government Department, PSU, Cooperative Organization, Autonomous Body, or any Government Agency as on the date of submission of the bid.

The bidder shall submit an affidavit in non-judicial stamp paper confirming the above.

If at any stage it is found that the declaration is false or misleading, the Purchaser reserves the right to:

- Reject the bid;
- Cancel the Purchase Order/Contract;
- Forfeit the EMD/Security Deposit (where applicable);
- Recover any loss suffered by the Purchaser; and
- Debar/blacklist the bidder from participating in future tenders of WAMUL for a period deemed appropriate.

Police Verification / Criminal Background Declaration

- The Proprietor/Partners/Directors/Authorized Signatory of the bidding firm shall submit a self-declaration stating that they have not been convicted by any Court of Law for offences involving fraud, corruption, forgery, criminal breach of trust, embezzlement, moral turpitude, or any offence affecting their business integrity.
- The bidder shall submit an affidavit in non-judicial stamp paper confirming the above.
- If any adverse report is received or if the bidder is found to have suppressed material facts regarding criminal proceedings or convictions, WAMUL may reject the bid, terminate the contract, forfeit the Performance Security, and initiate appropriate legal action.

Additional Terms and Conditions

7. The bidder shall ensure uninterrupted supply of water through tankers as per requirement.
8. The water supplied by the bidder must comply with the physical, chemical and bacteriological parameters as mentioned below:



Sl. No.	Parameters	Unit	Limit
1	pH	-	6.5 – 8.5
2	Total Dissolved Solids (TDS)	mg/L	≤ 500
3	Total Hardness (as CaCO ₃)	mg/L	≤ 200
4	Total Coliform	per 100 ml	Shall not be detectable
5	Oil & Grease	mg/L	Nil / Absent
6	E. coli	per 100 ml	Shall not be detectable
7	Calcium (as Ca)	mg/L	≤ 75
8	Magnesium (as Mg)	mg/L	≤ 30
9	Chloride (as Cl)	mg/L	≤ 250
10	Colour	Hazen Unit	≤ 5

9. The purchaser reserves the right to collect random samples from any tanker during the contract period for independent laboratory testing and may seek reports of the various parameters from the supplier if necessary.
10. In case any sample is found unsuitable the concerned tanker may be rejected and penalties may be imposed as per tender conditions.
11. In the event of failure by the contractor to supply water tanker(s) as per the schedule, quantity, or specifications mentioned in the contract, the purchaser shall have the right to arrange the required water supply from alternative sources at the risk and cost of the contractor.
12. The additional expenditure incurred by the purchaser towards such replacement arrangement, over and above the approved contract rate, shall be recovered from the contractor's pending bills, Security Deposit, or any other amount payable under the contract.
13. The bidder shall ensure proper cleaning and sanitization of tankers used for water transportation.
14. In case of any Lockdown or any other restriction imposed by the Govt. the service provider/contractor will provide the water supply uninterrupted to ensure smooth functioning of the dairy plant (As milk is considered essential commodity per Government of India promulgated Milk and Milk Product Order (MMPO) 1992 on 9/6/92 under the provisions of Essential Commodities Act, 1955
15. If any dispute difference arises between WAMUL and the Agency in respect of this agreement or concerning anything herein contained or arising out of this Agreement or as to the rights, liabilities, duties of the two parties, the same shall be referred to Sole Arbitrator or an Officer appointed by the Managing Director of WAMUL.
16. The Award of the Arbitrator shall be final and binding on the parties to this contract. In the event of death of arbitrator or arbitrators being unable to act for any reasons, it shall be lawful for the West Assam Milk Producers' Cooperative Union Ltd. to appoint another Arbitrator in place of the outgoing arbitrator in the manner aforesaid.
17. Subject as aforesaid, the Arbitration Act, 1940, and Rules there-under and any statutory modification thereof for the time being the force shall be deemed to apply for the arbitration proceedings under this Clause.
18. **EMD:** The bid security (EMD) of **Rs.75,000/-** should be paid by Demand Draft in favor of "West Assam Milk Producers Cooperative Union Ltd" payable at Guwahati. The EMD can be forfeited by the Purchaser, if the bidder is not earnest about their bid and withdraw it before the validity period is over. The EMD of unsuccessful tenderers will be returned without any interest, after a decision is taken regarding the award of the contract.
submission of Earnest Money Deposit (EMD) is mandatory for all bidders participating in this bid and exemption sought under MSME Act etc. are not allowed for this tender
19. **Performance Security** The successful bidder shall furnish to the WAMUL a performance security @5% of the bid value in the form of Bank Guarantee or a Bank Draft from any Nationalized/Scheduled Bank in favor of "West Assam Milk Producers Cooperative Union Limited,

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Juripar, Panjabari, Guwahati-781037" within 30 days along with the acceptance copy of the agreement and shall be valid till the contract completion period. The Performance Security furnished by the successful bidder will be retained by the office up to the entire contract period and returned within 60 days of expiry of the contract. The PBG held by the office till it is returned to the successful bidder will not earn any interest.

The successful bidder (L1) shall furnish the Performance Bank Guarantee (PBG) within the time stipulated in the Letter of Award (LOA)/Purchase Order (PO).

In the event that the successful bidder fails to submit the required PBG within the prescribed period, or fails to execute the contract, WAMUL shall have the right to:

- Cancel the award of the contract issued to the successful bidder.
- Forfeit the Earnest Money Deposit (EMD), wherever applicable.
- Take appropriate action, including suspension or blacklisting, as per the tender conditions.
- Offer the contract to the next lowest responsive bidder (L2), provided the L2 bidder agrees to execute the contract at the rates, terms, and conditions accepted by the L1 bidder, or proceed with a fresh tender, whichever is considered to be in the best interest of WAMUL.

20. **Validity of the Quotation:** Quotation must be valid for 120 days from the due date of Submission. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

21. **Price Bid**

- The rates shall be quoted in INR (Indian Rupee) only.
- The GST, if applicable, shall be quoted separately. GST, charges in connection with the services shall be taken into account in evaluation.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be adjusted/ amended on any account except in case of statutory changes as per Government notifications from time to time.
- The bidder should submit only one quotation. The bidder shall abstain from meeting/ contacting other bidders in matters related to this bid.

B. Evaluation of Bids

Technical Evaluation: The first cover of the bid i.e. the technical cover will be evaluated as per eligibility criteria that contains all relevant details and documents to confirm bidder's eligibility criteria as referred in Pages 3-4 of the SBD. Technically qualified bidders shall be notified of the date of opening of financial bid.

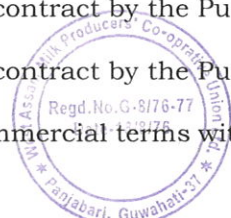
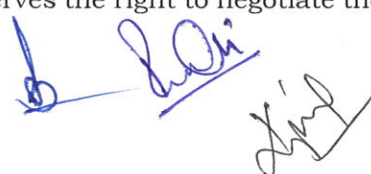
Financial Evaluation: The Purchaser will evaluate and compare the bids determined to be substantially responsive i.e. qualified in the 1st cover (Technical) and are:

- i. Properly signed and furnished with supporting documents
- ii. Conforming to the terms and conditions and submission of relevant details and documents at cited above.
- iii. Meeting the criteria of least quoted rate as specified in the format of quotation at Annexure-II.
- iv. The evaluation shall be made for the complete set of requirement as described in the tender.

C. Selection and Award of contract:

WAMUL will award the contract to the bidder whose quotation has been determined to be substantially responsive, confirms to the eligibility criteria, other terms and conditions and who has quoted the lowest evaluated quoted price. The acceptance of a tender will rest with WAMUL which does not bind itself to accept the lowest tender.

- Notwithstanding the above, WAMUL reserves the right to accept or reject any bid and cancel the bidding process at any time prior to the award of contract.
- The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period.
- The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period.
- WAMUL reserves the right to negotiate the price and/or other commercial terms with the Lowest



Responsive Bidder (L1), if considered necessary in the interest of obtaining a fair and reasonable price, ensuring value for money, or when the quoted rates are found to be higher than the estimated cost, prevailing market rates, or the last purchase price.

- **Contract Period:** The contract for hiring of water tanker services shall initially be awarded for a period of **one (01) year** from the date of commencement of services.
- The Purchaser reserves the right to **extend the contract for a further period of up to one (01) year**, in whole or in part, on the same terms, conditions, and rates, subject to satisfactory performance of the contractor, continued requirement of the services, and mutual acceptance by both parties.
- The extension of the contract shall be solely at the discretion of the Purchaser and shall not confer any automatic right on the contractor to claim such extension.

D. Cancellation and Rejection of Contract: WAMUL shall be free to cancel the contract if the service provider is not able to comply to the terms and conditions laid down in the agreement by giving three months' prior notice to the Service Provider.

E. For any dispute/legal issues, the jurisdiction will be at Guwahati only.

Quotation can be submitted in person on or before the due date and time specified above. Such quotation should be dropped in the tender box only kept at the Office of the "West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari-Guwahati-781037"

Alternatively, the bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time specified above. Quotation received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays.

The completed Tender document duly signed on all the scanned signed pages by WAMUL should be submitted by the bidder along with the offer letter.

20th
[Signature]

[Signature]
Group Head-Purchase & Stores-WAMUL

28/07/2026



SCOPE OF WORK AND GENERAL TECHNICAL SPECIFICATION

Supply of Water through Tankers at Purabi Dairy, WAMUL

1. Work Description

Supply and delivery of water through tanker vehicles at Purabi Dairy, WAMUL, Panjabari, Guwahati, Assam for operational and utility purposes.

The contractor shall arrange tanker vehicles and supply water regularly as per the requirement of the dairy plant.

2. Quantity Requirement

- Daily Requirement: 70,000 -1,50,000 litres per day.
- Supplier must be capable of supplying more than 1,50,000 litres/day if required depending on plant demand.

3. Tanker Capacity

Water shall be supplied through tanker trucks of the following capacity:

- 12,000 litres tanker
- 15,000 litres tanker
- 20,000 litres tanker (preferred if available)

Multiple trips per day may be required to meet the total daily demand.

4. Delivery Location

Delivery shall be made at:

Purabi Dairy Plant
West Assam Milk Producers' Cooperative Union Ltd. (WAMUL)
Panjabari, Guwahati - 781037
Assam

The contractor shall discharge water at the designated storage tank / sump / receiving point inside the dairy premises.

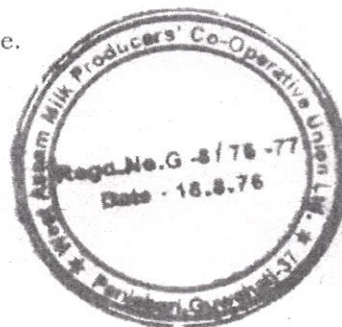
5. Water Quality Requirement

The supplied water shall:

- Be clear and free from suspended impurities
- Be odourless and colourless
- Be suitable for industrial / utility use
- Should not contain harmful contaminants

WAMUL reserves the right to test the water quality at any time.

6. Supply Schedule



- Water supply shall be maintained daily including Sundays and holidays as the plant operates 365 days a year.
- The contractor shall ensure continuous and uninterrupted supply.
- Tankers shall reach the plant as per schedule decided by the dairy management.

7. Contractor Responsibility

The contractor shall:

- Arrange sufficient number of water tankers and drivers.
- Ensure timely delivery of water at the plant.
- Maintain clean and hygienic tankers.
- Bear all expenses related to transportation, fuel, manpower, and vehicle maintenance.

8. Measurement of Quantity

The quantity of water supplied shall be determined through the weighbridge installed inside the WAMUL campus at Purabi Dairy, Panjabari, Guwahati.

All tanker vehicles supplying water shall be weighed at the weighbridge before and after unloading, and the net quantity of water delivered shall be calculated accordingly.

A weighbridge challan/slip generated at the time of measurement shall be considered the official record of supply.

Payment to the contractor shall be made based on the quantity recorded in the weighbridge challan and submitted along with the invoice.

Only the actual quantity of water received at the dairy plant as per weighbridge records shall be considered for payment.

9. Contract Period

The contract shall initially be for a period of:

12 months (extendable based on satisfactory performance and requirement of WAMUL).

10. Rate Quotation

Bidders shall quote their rate as:

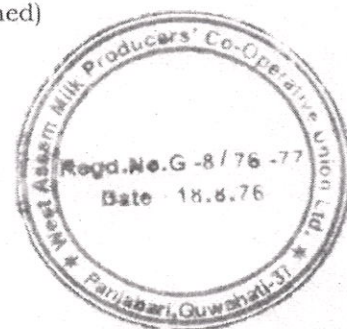
- Rate per Kilolitre (KL)
- Rate per tanker (with tanker capacity clearly mentioned)

The quoted rate shall include:

- Water cost
- Transportation cost
- Labor and operational charges
- All applicable taxes and duties

11. Required Documents from Bidder

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The bidder must submit:

- GST Registration Certificate
- PAN Card
- Vehicle Registration Details of Tankers
- Experience in similar supply work (if available)
- Contact details and address of the firm

12. Safety and Entry Compliance

All vehicles entering the dairy premises must comply with:

- Security and entry procedures of Purabi Dairy, WAMUL
- Safety instructions issued by plant authorities.

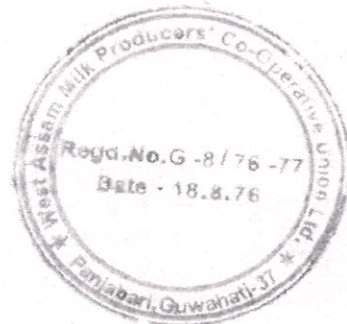
13. Maximum Response Time for Emergency Requirement

In case of emergency or urgent requirement of water at the dairy plant, the contractor shall arrange tanker supply within a maximum period of 2 hours from the time of intimation by WAMUL authorities.

The contractor must maintain adequate standby tankers and drivers to meet such emergency requirements without disruption to plant operations.

Refer to ATC Document for special conditions of contract

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Annexure-II

BOQ (Price Bid Format)				
Sl. No.	Description of Work	Unit	Basic Rate per Trip (INR)	Rate per Trip (INR) Incl. all taxes
1	Hiring of Water Tanker(Capacity: 12000 Litres) including filling, transportation, and delivery	Per Trip		
2	Hiring of Water Tanker (Capacity: 15000 Litres) including filling, transportation, and delivery	Per Trip		
3	Hiring of Water Tanker (Capacity: 20000 Litres) including filling, transportation, and delivery	Per Trip		
	Total			

To be filled and put in a separate sealed envelope inscribing "Financial Bid"

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