



**WEST ASSAM MILK PRODUCERS' CO-OPERATIVE UNION LTD.**  
Juripar, R.K. Jyotiprasad Agarwala Road, Panjabari, Guwahati – 781037

**JOB INFORMATION:**

<b>Position</b>	Assistant-I Dairy (Operator)
<b>Qualification</b>	Minimum ITI pass in Electrical trade/ Fitter trade.
<b>Experience</b>	1-3 years work experience in dairy or food industries or any processing related industries. Fresher having qualification in relevant field may also apply.
<b>Job Location</b>	WAMUL Head Office, Guwahati

**Age:** Not above **28 years as on 1<sup>st</sup> January, 2023**. However, relaxation may be given in case of extraordinary/ outstanding candidates with relevant experience.

**Salary:** CTC Rs. 3.66 lakhs per annum including P.F & other Contributions. (Negotiable and commensurate with qualification and experience)

**MAIN RESPONSIBILITIES:**

- Ensure operation of machinery and mechanical equipment by completing maintenance requirements (both planned and unplanned) on production, packaging, processing equipment, and utility systems (to provide a continuous supply of heat, steam, cooling, electrical, power, gas, or air required for operations).
- Complete work orders in a timely manner maintaining high quality standards, maintain a clean, sanitary and safe work area.
- Assemble fittings, valves, bowls, plates, disks, impeller shaft, and other parts to equipment with tools etc. to prepare for operation in relevant section.
- Perform work duties in accordance with WAMUL's standard policies and procedures.
- Follow/maintain safety norms.
- Assist in maintaining parts and supplies inventory by reporting low supply levels to reporting officer.
- Utilizing continuous improvement mindset, assist in identifying opportunities to improve processes.
- Readily available for emergency repairs in breakdown situations
- Perform other duties as assigned by Supervisor/Group Manager.

**JOB SPECIFICATIONS:**

<b>Skills/Attributes: Technical</b>	<ul style="list-style-type: none"><li>• Experience in a maintenance role within a manufacturing facility, preferably food and dairy industry.</li><li>• Technical Experience: Electrical, hydraulic, pneumatic, electronic, computer-controlled equipment, PLC and HVAC/ Refrigeration System.</li><li>• Must be able to work in a wet environment with moderate to high noise volume.</li><li>• Must be willing to work flexible hours including overtime, weekends and holidays.</li><li>• Be able to effectively work in a team environment.</li></ul>
<b>Skills/Attributes: Social and Managerial</b>	<ul style="list-style-type: none"><li>• Delivering results under crisis by maintaining calm and tactfulness.</li><li>• A willingness to learn</li><li>• Interpersonal skills</li></ul>

**Reporting, Performance Review and Leave Terms:**

- The Assistant -I (Dairy) will report to the Executive (Dairy), WAMUL.
- Performance will be reviewed as per Key result areas (KRA). The remuneration may be enhanced on an annual basis as per prevailing rules, which will be performance based.
- The Assistant -I (Dairy) will be eligible for paid leaves/Holidays as per the applicable norms/policy of WAMUL.
- For any authorized tour within the operational areas, he/she will be paid TA/DA as per norms/policy of WAMUL.