



**THE WEST ASSAM MILK PRODUCERS' COOPERATIVE UNION LTD.**

Juripar, R.K. Jyotiprasad Agarwala Road, Panjabari, Guwahati – 781037

**JOB INFORMATION:**

<b>Position</b>	Executive-Dairy (Production)
<b>Qualification</b>	B. Tech in Dairy Technology
<b>Experience</b>	Preferably 3 years' experience at any dairy plant.
<b>Number of positions</b>	04 (on contract, initially for a period of 2 years)
<b>Location</b>	WAMUL Office, Guwahati, Assam

**AGE:** Not above 33 years as on 1<sup>st</sup> January, 2022. However, relaxation upto 2 years may be given in case of extraordinary/outstanding candidates.

**SALARY:** Gross CTC Rs.6.94 lakhs per annum including P.F & other contributions. (Negotiable and commensurate with qualification & experience).

**MAIN PURPOSE: (captures essence of the job in brief)**

Overall planning and monitoring of day to day processing and production activities of milk and milk products and to ensure delivery of quality milk & milk products to customers.

**MAIN RESPONSIBILITIES:**

- To lead the team for smooth operation of machines as well as maintaining and improving quality of milk and milk products.
- To monitor sanitary and hygienic condition of Plant Preparation, verification of daily reports.
- Monitoring and control of milk solids losses on daily basis and preparation of material balancing reports.
- Achieving efficiency in terms of energy consumption as well as lower milk solid losses.
- Monitoring of Plant consumables and assets and ensure timely indenting of materials.
- Coordination with procurement group for timely arrival of milk vehicles, quality of milk received from the milk producers on daily basis.
- Coordination with marketing Group for timely dispatch, indenting and quality monitoring of market milk.
- Coordinate with maintenance team for preventive maintenance to ensure smooth operation of all dairy equipment and at times attend immediate maintenance of machine(s).

**ADDITIONAL/ OCCASIONAL RESPONSIBILITIES: (listed in order of priority)**

- Arrange for installation and commissioning of new equipment.
- Quality system implementation.

**JOB SPECIFICATIONS:**

<b>Skills/Attributes: Technical</b>	Thorough knowledge on milk and milk products, the relevant Indian standards and their production processes, quality norms & standards, FSSAI regulations and testing procedures. Hands on knowledge on all dairy equipment (Pasteurizer, homogenizer, packing/filling machines, pumps, pneumatic & manual valves etc.). Exposure to digital and analog instrumentation.
<b>Skills/Attributes: Managerial</b>	Knowledge on Food Safety Management System and Manpower Management
<b>Training:</b>	Desirable - Practical training on GMP & GHP

